

# St Joseph's Primary School

Principal: Mr John Carey  
26 Coreen Street      Postal Address P.O. Box 93 Jerilderie N.S.W. 2716  
Telephone: (03) 58861475      Fax: (03) 58861786      Email: [sje-info@ww.catholic.edu.au](mailto:sje-info@ww.catholic.edu.au)

---

## GENERAL PROCEDURES ON DISCIPLINE

St Joseph's Jerilderie follows the Suspension, Exclusion and Expulsion Policy and Procedures as published by the Catholic Schools Office, Wagga Wagga.

### **Recommended School Procedure**

A school's Serious Offences Policy is read in conjunction with its Discipline Policy is part of the school's Pastoral Policy.

It is important for school staff to realise that children who experience great difficulty behaving in an acceptable manner are the responsibility of the whole school.

Suspension, exclusion and expulsion processes are utilised sparingly when handling offences committed by students.

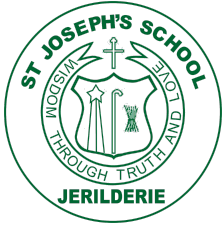
### **Documentation**

A staff member notifies the Principal immediately he/she becomes concerned about a student's behaviour. The Principal takes steps to ensure that documentation is kept about the student. The documentation includes specific incidents of misbehaviour, dates these happened and the action taken.

### **Counselling**

The Principal arranges for counselling for any "at risk" students immediately a need becomes apparent. It is recognised that parents may not always consent to counselling in the early stages, but the earlier this help can be obtained, the more chance there is of some effective results being achieved.

Schools determine possible causes of inappropriate behaviour and seek help from appropriate sources to rectify the root cause of the behaviour. The Service Leader – Student Services may be able to assist in this matter by referral on to an appropriate diocesan agency.



# St Joseph's Primary School

Principal: Mr John Carey  
26 Coreen Street      Postal Address P.O. Box 93 Jerilderie N.S.W. 2716  
Telephone: (03) 58861475      Fax: (03) 58861786      Email: [sjje-info@ww.catholic.edu.au](mailto:sjje-info@ww.catholic.edu.au)

---

## **Support Groups**

Principals set up a Support Group for any students referred to her/him. A support group may consist of the Principal, parent/s of the student, classroom teachers, pastoral teacher, pastoral co-ordinator, or a friend and, usually, the student. The support group meets on a regular basis, depending on the severity of the difficulty the student is experiencing.

The purpose of the support group is to enable all parties affected to meet and work together to prevent the possibility of the situation re-occurring.

At a support group meeting, each party present is given the opportunity to state how they see the situation at that moment, and to discuss what could be done next in the best interest of the student.

Dates of support group meetings and main decisions reached forms part of the documentation being kept on the student or situation. This record contains facts, not impressions.

## **Change of class/school**

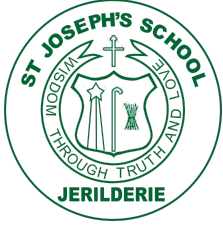
These are two options which the school can consider, in consultation with the student's parents, as possible ways of diffusing difficult situations. They have the potential to allow the child a "fresh start" if necessary, with some relationships damaged beyond "apparent" repair.

## **Diocesan Assistance**

The Service Leader – Leadership is consulted as soon as a school realises it may have an emerging problem.

The Service Leader – Student Services coordinates the provision of the Diocesan Support agencies which may include Centacare and/or counselling services and use of the relevant CSO Education Officer.

The Service Leader – Leadership and The Service Leader – Student Services work in partnership with the school to support the best possible outcome for the student and the school.



# St Joseph's Primary School

Principal: Mr John Carey  
26 Coreen Street Postal Address P.O. Box 93 Jerilderie N.S.W. 2716  
Telephone: (03) 58861475 Fax: (03) 58861786 Email: [sjje-info@ww.catholic.edu.au](mailto:sjje-info@ww.catholic.edu.au)

---

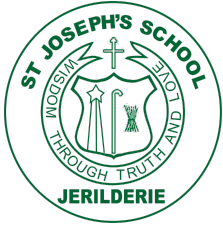
## **Corporal Punishment**

St Joseph's Jerilderie expressly prohibit corporal punishment and discipline of students that do not explicitly or implicitly sanction the administering of corporal punishment by school persons and non school persons including parents to enforce discipline at school.

Alleged child abuse needs to be reported in line with current legislation.

## **Suspension, Exclusion and Expulsion**

If this is necessary, principals follow the process described in the Suspension, Exclusion and Expulsion Policy and Procedures.



# St Joseph's Primary School

Principal: Mr John Carey

26 Coreen Street

Postal Address P.O. Box 93 Jerilderie N.S.W. 2716

Telephone: (03) 58861475

Fax: (03) 58861786

Email: [sje-info@ww.catholic.edu.au](mailto:sje-info@ww.catholic.edu.au)

---